

# Committee Members

## Code of Conduct



October 2020

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This code of conduct applies to all Committee Members of the Northcote Junior Football Club and sets out the minimum standard of conduct for those participating in Committee deliberations. Committee Members are required to hold a current Working With Children Check (WWCC) and to complete training in relation to Child Safety.

Committee Members ensure that the club remains viable and effective in the present and for the future by:

- Setting the strategic direction of the club.
- Establishing and maintaining core cultural values and ethical framework, including committing to the tenets of the Child Safe Policy.
- Ensuring all reasonable steps are taken to protect children from abuse.
- Monitoring progress through operational reports, accounts and informal means.
- Accepting ultimate responsibility for the club's management.
- Appointing officers to carry out day-to-day management.
- Delegating most management functions to those officers.

Committee Members shall:

- Conduct themselves at all times in a manner that will positively promote and foster the image of the Club within the membership and the broader community.
- Treat office-holders and members of the Club with respect, even under provocation.
- Abide by the rules and conditions set down by the Club and by the Yarra Junior Football League.
- Avoid actual or potential conflicts of interest. This requires:
  - Putting the Club ahead of their own interests.
  - Disclosing and at relevant times pointing out to the committee any personal interests of any member that may give rise to a conflict.
  - Where a conflict arises involving that member, at least not voting on the matter and at best leaving the meeting whilst the matter is being discussed.
- Keeping confidential any information obtained in the course of their role as a Committee Member.

Committee Members are expected to:

- Take reasonable steps to monitor the activities of the Club.
- Acquire a working knowledge of the business of the Club.
- Remain informed of the Club's activities and assess the success or failure of these activities.
- Be familiar with the Club's financial position by regularly reviewing financial statements
- Ask questions about the financial position where necessary or prudent.

Declaration

I \_\_\_\_\_ have read and agree to abide by this Code of Conduct during my role as \_\_\_\_\_ with Northcote Junior Football Club in Season \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_